



**BOLAN UNIVERSITY OF MEDICAL AND HEALTH SCIENCES,
(BUMHS) QUETTA**
Vacancy Announcement

Bolan University of Medical & Health Sciences, (BUMHS) is looking for dynamic, experienced and competent professionals for the following positions on contract basis for a period of one- year extendable up to the completion of project titled "Development and Extension of Bolan University of Medical and Health Sciences, Quetta" based on satisfactory performance: -

1. Project Coordinator (BPS-18)
2. Assistant Director Accounts (BPS-17)
3. Data Entry Operator (BPS-15)

Requirements

Requirements for the above positions can be seen at www.bumhs.edu.pk

- Application must be submitted on prescribed "Employment Form" available at university website: www.bumhs.edu.pk
- Application processing fee of Rs. 1000/-only (nonrefundable), be deposited in University **Main Account No. 16497992057703, Bolan University of Medical and Health Sciences, Habib Bank Limited Complex Branch, Quetta** or Demand Draft in the name of Registrar BUMHS. The deposit slip must be attached with the application.
- Please attach CV, three recent photographs, CNIC, attested photocopies of all the educational degrees/transcripts, experience certificates and other testimonials along with the application form.
- Candidates already in service must apply through proper channel and are required to attach "No Objection Certificate" along with application.
- The University reserves the right to reject any or all applications without assigning any reason.
- Test interview will be held at Bolan University of Medical & Health Sciences, (BUMHS) Quetta and No TA/DA is admissible.
- Incomplete applications or applications without demand draft/challan and N.O.C. (for those already in service) shall not be accepted.
- Only short-listed candidates will be invited for Test/Interview.
- Last date for submission of application is **July 18, 2021**.

Registrar
Bolan University of Medical and Health Sciences, Quetta Address:
Brewery Road, Quetta
Ph. # 081-9213082



BOLAN UNIVERSITY OF MEDICAL AND HEALTH SCIENCES, QUETTA

POSITION VACANT

Applications are invited from Pakistani Nationals for following posts on attractive salary as per experience and knowledge related to project implementation for the development project titled “**DEVELOPMENT AND EXTENSION OF BOLAN UNIVERSITY OF MEDICAL AND HEALTH SCIENCES, QUETTA**” at Quetta, being financed by Federal Government through Higher Education Commission, Islamabad.

S. No.	Name of the Position	No. of Posts	Qualification	Experience
01	Project Coordinator (BPS 18)	1	B.Sc. / B.E Civil Engineering from HEC recognized University/ Institution with at least 2 nd Division.	The applicant must have at least 10 years' professional experience related to civil work projects and must be registered with Pakistan Engineering Council (PEC). Candidate should also be well versed of Pakistan Engineering Council, PPRA and Planning Commission rules/regulations/procedure for implementation of projects and preparation of PC-1.
02	Assistant Director Accounts (BPS 17)	1	M.Com / MBA (Finance & Accounting) from HEC recognized University/ Institution with at least 2 nd Division.	The applicant must have at least 03 years' professional experience related to Accounts & Finance and must have SAS qualification. Candidate should also be well versed with PPRA and Planning Commission rules/regulations/procedure for implementation of projects and preparation of PC-1
03	Data Entry Operator (BPS 15)	1	BS(IT)/ B. Com from HEC recognized institutions.	Should have three (03) years' work experience in the relevant area with English proficiency in reading and writing. Should have typing speed of 65 words per minute. Persons with the skill of short hand would be given preference.

General Conditions:

- Application forms can also be downloaded from the website www.bumhs.edu.pk of Bolan University of Medical and Health Sciences, Quetta.
- Only Short-Listed Candidates will be called for test/interview.

- c. Appointment shall be made purely on contract basis for a period of 12 months, extendable up to three years on satisfactory performance.
- d. Candidates from all over Pakistan are eligible to apply.
- e. All candidates are required to attach curriculum vitae, four recent photographs, attested copies of all the educational degree and other testimonials with the application, Experience certificates as per CV must be attached with the application form.
- f. Applicants already in service shall apply through proper channel along with NOC issued from their parent department by due date; otherwise their applications will not be entertained.
- g. In-complete applications or applications received after the due date will not be entertained in any case.
- h. Canvassing in any manner or form(s) will disqualify the candidates.
- i. Last date of submission of application is **18 July 2021**.
- j. Age relaxation will be given as per Government rules.
- k. No TA/DA will be admissible for test/interview.
- l. Application must be reached within due date to the office of Registrar, Bolan University of Medical and Health Sciences, Brewery Road, Quetta

**Note: Errors and Omissions are liable to be rectified by the institution.
For more information visit our website: www.bumhs.edu.pk**

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